



Rental Agreement for Coach Car 81

Renter Name(s) _____

Mailing Address _____

Phone _____ Email _____

Rental Date(s) _____ Start Time _____ End Time _____

Type of Event _____ Estimated Number of Attendees _____

Special Requests or Needs _____

The Coach Car 81 space is available to rent May 1 to October 31. The Coach Car has 9 tables and up to 40 chairs. Bring your own table cloths to cover the cloths on the tables. We suggest the inexpensive plastic table cloths from the Dollar Store. If you use TSHS table cloths, there will be an extra \$10 charge.

RENTAL FEE: \$40.00 per day
This fee must be paid in full when scheduled.

DAMAGE/CLEANING DEPOSIT: \$25.00
*Upon inspection, if the facility is clean and in good order, the TSHS will return your Damage/Cleaning Deposit. (Please see **Clean-up Check List** on the back.)*

TABLE CLOTHS FEE: \$10.00
_____ I will bring my own table cloths

TOTAL DUE: _____

Please make check payable to TSHS and forward the check and this Rental Agreement **at least 10-days in advance of your event** to: TSHS, PO Box 465, Tower MN 55790 or contact Linda Haugen at 612-916-1918.

NOTE: Signature REQUIRED on the back of this Rental Agreement

Coach Car 81 Use Agreement and Save Harmless Agreement

We, the undersigned, do hereby acknowledge that we have been authorized to use/rent the TSHS/City of Tower Coach Car 81 for a special event listed on the front of this form.

We hereby agree that we will responsibly use the facility and grounds. We will inspect the coach car prior to use and agree to be responsible for any damages that result from our use and to pay for the repair of any damages caused by our negligent use of said facility, furnishings, and equipment. We further agree to save Tower-Soudan Historical Society and the City of Tower harmless from any and all claims, either by us or those who participate in the use of the facility, furnishings, and equipment.

I hereby certify that I am the renter or an authorized representative of the renter listed on the front of this form, and that I personally accept responsibility for any damage caused by my group. I also certify that I have read and will comply with the rules and regulations on the use of said facility.

Print Name

Signature

Date Signed

Clean-up Check List

- All trash must be removed from Coach Car 81.
- All trash and litter must be removed from the Train Depot area and grounds after your event. This includes any garbage, litter, cigarette butts etc. Please remember to bring your own trash bags.
- Make sure all lights and air conditioning are turned off.
- Floors must be swept and in clean condition.
- Tables and chairs must be wiped down and arranged as found.
- If using your own table cloths and TSHS table cloths are damaged, there will be a charge of \$1.00 per damaged table cloth.

For TSHS Use Only

Amount Paid	Date Received	TSHS Representative Signature	Damage Deposit Returned	Date Returned	TSHS Representative Signature
\$			\$		