

BOARD MEETING MINUTES
TSHS BOARD OF DIRECTORS
Wednesday, April 10th, 2024 at 1:30pm
Breitung Community Center or Zoom (see email for how to join)

Call to Order/Roll Call: President Nancy Larson at 1:44pm

In-Person Attendance: Linda Folstad-Vice President, Richard Hanson-Board, Cliff Koski-Board, Doug Workman-Board (joined at 1:55pm)

Virtual/Phone Attendance: Nancy Larson-President, Louise Gately-Secretary, Linda Haugen-Board, Cookie Bonicatto-Board

Absent: Leon Anderson-Board, Diane Meehan-Treasurer, Dick Peyla-Board, Kathy Siskar-Board

Approval of Agenda and Action Items:

Motion by Richard Hanson to approve the meeting agenda as presented.

2nd by Cliff Koski

Motion carried 7-0

Meeting Minutes: March 13th, 2024

Motion to Approve

Motion by Linda Folstad to approve the minutes of the March 13, 2024, Board Meeting as presented

2nd by Linda Haugen

Motion carried 7-0

Treasurer's Report:

- March 2024
- Nancy noted two corrections she emailed Diane about:
 - The \$75 allocated under Grants should have been under Donations.
 - The \$247.50 that was under Advertising should be under Professional Services as it pertains to the website.

Motion to Accept Treasurer's Reports:

Motion by Louise to accept the Treasurer's reports as presented

2nd by Cliff

Motion carried 7-0

Motion to Authorize Disbursements: March 2024

Motion by Louise to authorize the disbursements for March

2nd by Linda H.

Motion carried 7-0

Executive Committee: *No report*

***Committee Reports:** (Per By-Laws, the President, or in his/her absence, the Vice-President, shall be an ex-officio member of all committees.)

Standing Committees and Leaders:

1. St. Louis County Historical Society: Linda Folstad – See attached
2. Cemetery-on-Line: Karen Officer – *No report*
3. Communications: Louise Gately, Nancy Larson – See attached
4. Depot Museum and Trains – Facility Management: Linda Folstad, Richard Hanson, Linda Haugen, Nancy Larson, Dianna Sunsdahl, Doug Workman – See attached
 - *Train Cars
 - *Settlers Cabin
 - *Depot Museum Management
5. Fire Hall Management: Leone Graf, Nancy Larson – See attached
6. Fund Raising (Pledges, Capital Campaign): Louise Gately, Nancy Larson – See attached
7. Grant Writing: Nancy Larson – See attached
8. Membership: Corrine Hill – Corrine reported 136 active members as of 4/10/2024.

Project Committees and Leaders:

1. Annual Meeting: Linda Folstad, Louise Gately, Linda Haugen, Nancy Larson – See attached
2. Events/Programs: Louise Gately, Nancy Larson – See attached

Louise discussed Train Tales and that it coincides with the Bookmobile visits to town. On June 19th (Juneteenth), the Bookmobile is on vacation, but we still plan to host Train Tales that day. Please note that this date was not on the Train Tales date list in the Board packet. They would also like volunteers to help with staffing for reading and coordinating. If you are available or have new or gently used books to donate to the event, please contact Louise.
3. Life Stories/Oral History: Cookie Bonicatto, Kathy Siskar – *No report*
4. Nominating: Board appoints leader and committee in July
5. Past Perfect Web Edition: Nancy Larson – Committee will be meeting with the Past Perfect people via phone on May 3rd at 1:30pm.
6. Soudan Mine Memorial: Elaine McGillivray – *No report*

Committee Reports Questions/Discussion:

Motion to Approve Reports

Motion by Louise to approve the Committee Reports as presented

2nd by Linda F.

Motion carried 8-0

Old Business:

- Electronic & Hard File Storage – Katie will work on transitioning all her files to Google Drive and share them with all the TSHS email holders to preserve them electronically. We will keep the hard file minutes records we have for historical purposes and ask Diane to check with the Auditor on how long we have to keep financial records for. Richard said there is currently a box of financial records upstairs at the Depot, and he has plenty of file cabinet space to store them.

New Business:

- Old Laptop Computer – Linda F. has the two laptops. One is the old Secretary laptop and the other is the old Depot computer that Katie used for a short time. Linda is not able to get into either but will

work on accessing them and seeing if there is anything usable on either. From there, we may consider using them for display purposes at the Depot.

- Annual Meeting Date – Committee is recommending that the Annual Meeting date be changed from September 17th to September 10th to bring in as many potential attendees as possible. As the previous date was already voted on and approved, it will need to be voted on again and then all of our materials would have to be updated to reflect the change. The speaker for this year will be Sarah Guy-Levar from Soudan Mine State Park.

Motion by Louise to move the Annual Meeting to September 10, 2024

2nd by Linda H.

Motion carried 8-0

- **Important Date Reminders:**

- **Depot Cleaning Date: May 22nd at 10am**
- **Depot Opening Date: May 24th (Friday of Memorial Day weekend) and then we will be open until September 2nd**

Items for discussion at May meeting:

- Depot Cleaning Date: May 22nd at 10am
- Depot Opening Date: May 24th (Friday of Memorial Day weekend)
- Hard File Storage

Adjourn:

Motion by Linda H. to adjourn at 2:31pm

Motion carried 8-0

Next Board Meeting is May 8th, 2024, at 1:30pm.