

**BOARD MEETING MINUTES**  
**TSHS BOARD OF DIRECTORS**  
**Wednesday, June 12<sup>th</sup>, 2024 at 1:30pm**  
**Breitung Community Center or Zoom (see email for how to join)**

**Call to Order/Roll Call:** President Nancy Larson at 1:40pm

**In-Person Attendance:** Nancy Larson-President, Linda Folstad-Vice President, Louise Gately-Secretary, Diane Meehan-Treasurer, Linda Haugen-Board, Cliff Koski-Board, Doug Workman-Board,

**Virtual/Phone Attendance:** Leon Anderson-Board

**Absent:** Cookie Bonicatto-Board, Richard Hanson-Board, Dick Peyla-Board, Kathy Siskar-Board

**Approval of Agenda and Action Items:**

Linda Folstad asked to have Staffing added under New Business.

Motion by Louise Gately to approve the meeting agenda as presented.

2<sup>nd</sup> by Linda Haugen

Motion carried 8-0

**Meeting Minutes:** May 8<sup>th</sup>, 2024

**Motion to Approve**

Motion by Diane Meehan to approve the minutes of the May 8, 2024, Board Meeting as presented

2<sup>nd</sup> by Louise

Motion carried 8-0

**Treasurer's Report:**

- May 2024
- Diane is meeting with Torie to start the audit on June 13 which is ahead of schedule.

**Motion to Accept Treasurer's Reports:**

Motion by Linda H. to accept the Treasurer's reports as presented

2<sup>nd</sup> by Doug Workman

Motion carried 8-0

**Motion to Authorize Disbursements:** May 2024

Motion by Linda H. to authorize the disbursements for May

2<sup>nd</sup> by Doug

Motion carried 8-0

**Executive Committee:** *No report*

**\*Committee Reports:** (Per By-Laws, the President, or in his/her absence, the Vice-President, shall be an ex-officio member of all committees.)

**Standing Committees and Leaders:**

1. St. Louis County Historical Society: Linda Folstad – See attached
2. Cemetery-on-Line: Karen Officer – *No report*
3. Communications: Louise Gately, Nancy Larson – See attached

4. Depot Museum and Trains – Facility Management: Linda Folstad, Richard Hanson, Linda Haugen, Nancy Larson, Dianna Sunsdahl, Doug Workman – See attached

\*Train Cars – On May 22nd the Depot and train cars were cleaned by wonderful volunteers. The grounds surrounding the Depot were also cleaned up. In the train cars, windows were washed, floors swept, and all articles in the cars were dusted. Car 81 was decorated with clean white linens on the tables and vases filled with flowers for centerpieces. It is ready for renting to groups for special occasions. Linda has received a rental inquiry already for a July 19<sup>th</sup>.

\*Settlers Cabin

\*Depot Museum Management

5. Fire Hall Management: Leone Graf, Nancy Larson – See attached

6. Fund Raising (Pledges, Capital Campaign): Louise Gately, Nancy Larson – See attached

*Items that we no longer want should not be thrown out until Richard, Nancy and Linda F. have looked at them and determined they cannot be sold for a profit at Ubetcha.*

7. Grant Writing: Nancy Larson – See attached

8. Membership: Corrine Hill – *No report*

### **Project Committees and Leaders:**

1. Annual Meeting: Linda Folstad, Louise Gately, Linda Haugen, Nancy Larson – *No report*

2. Events/Programs: Louise Gately, Nancy Larson – See attached

3. Life Stories/Oral History: Cookie Bonicatto, Kathy Siskar – *No report*

4. Nominating: Board appoints leader and committee in July

5. Past Perfect Web Edition: Nancy Larson – See attached

6. Soudan Mine Memorial: Elaine McGillivray – See attached

### **Committee Reports Questions/Discussion:**

#### **Motion to Approve Reports**

Motion by Louise to approve the Committee Reports as presented

2<sup>nd</sup> by Linda F.

Motion carried 8-0

#### **Old Business:**

- Videographer Update – Kathy Siskar was out sick. She had relayed to Nancy that she spoke with Rod about contracting for future events but was not quoted a price. We are to let him know when we need him. Nancy spoke with Jen at Babbitt Schools, and she thought there might be some students interested in doing the recording when they come back for the summer once the dates are set.
- St. Louis County Commission Update – Nancy spoke with Commissioner McDonald, and he indicated support for the historical societies is still strong, so there is no need to worry about funding. The SLC Board withdrawing their representation on the Board of Governor's may be temporary during this time of SLCHS administrative transition
- Radio Sale Update – Radio has been sold for \$75.

#### **New Business:**

- Business Supporter Volunteer – Louise updated the form, and Linda H. and Nancy will go to the businesses in town to solicit their support after July 4<sup>th</sup>.

- 52 Club Raffle – The tickets have been ordered. Instructions and tips on how the program works and how to approach people have been written up and will be distributed to every board member with the expectation that each will sell at least one book of tickets. At least 114 tickets must be sold in order for the fundraiser to break even.
- Website – Katie will be entering our events on the website so if you have a writeup about any of your events, please send it to her to include.
- PastPerfect Web Edition Status – Richard and Leon are continuing work on clearing up the issues that need to be dealt with before transitioning to the new system. Leon will contact Richard regarding status of project.
- Printer – Breitung will no longer print meeting packets because of timing and workload issues. The Society has several printers, and we need to determine which ones work and which do not. Any printing done for visitors to the Depot should be done in black and white instead of color to save money.
- Volunteer Hour Reporting – Katie will be taking this reporting over.
- Review/Revise TSHS Bylaws – There are a lot of items in the by-laws that are outdated and need to be cleaned up and potentially revised to be more open-ended for the future. Suggestions for improvements will be funneled through the Executive Committee then brought to the full board and then voted on by the membership at the Annual Meeting. Suggestions will need to be reviewed and approved at the August Board Meeting, so they are ready for the Annual Meeting in September. Linda F. will send copies of current bylaws via email; deadline for Board input on revisions is 6/24/2024.
- Depot Staffing – June has been hard to fill because people are not in the area yet, but July is looking much better. There was discussion on how to proceed when volunteers do not show up for their greater shift and whose responsibility it is to find a replacement. The consensus is that they should try to find their own replacement but let Linda F. know if they are not able to.

**Adjourn:**

Motion by Louise to adjourn at 2:57pm

Motion carried 8-0

*Next Board Meeting is July 10, 2024, at 1:30pm.*

*\*Please review the attached most recent committee list and responsibilities (located at the end of the board packet). Contact Linda F. if you wish to be added or removed from any of the committees listed.*