

**BOARD MEETING MINUTES**  
**TSHS BOARD OF DIRECTORS**  
**Wednesday, September 17th, 2025 at 10:00am**  
**Timothy Tomsich Community Center or Zoom (see email for how to join)**

**Call to Order/Roll Call:** President Nancy Larson at 10:04am

**In-Person Attendance:** Nancy Larson-President, Linda Folstad-Secretary, Louise Gately-Vice President, Diane Meehan-Treasurer, Alan Kilberg-Board, Dick Peyla-Board, David Desannoy-Board, Cliff Koski-Board, Richard Hanson-Board, Linda Haugen-Board

**Virtual/Phone Attendance:** Mary St Onge-Board

**Absent:** Dianna Sunsdahl-Board

**Approval of Agenda and Action Items:**

Motion by Linda Haugen to approve the meeting agenda with the addition of Friday's Vintage Car group.

Motion was 2<sup>nd</sup>

Motion carried 10-0

**Meeting Minutes:** August 20th, 2025

**Motion to Approve**

Motion by Diane Meehan to approve the minutes of the August 20th, 2025, meeting as presented.

2<sup>nd</sup> by David Desannoy

Motion carried 10-0

**Treasurer's Report:**

- August 2025

**Motion to Accept Treasurer's Reports:**

Motion by Linda Folstad to accept the Treasurer's reports as presented.

2<sup>nd</sup> by Cliff Koski

Motion carried 10-0

**Motion to Authorize Disbursements:** August 2025

Motion by Cliff to authorize the disbursements for August

2<sup>nd</sup> by Alan Kilberg

Motion carried 10-0

**Executive Committee:** See attached

**\*Committee Reports:** (Per By-Laws, the President, or in his/her absence, the Vice-President, shall be an ex-officio member of all committees.)

**Standing Committees and Leaders:**

1. St. Louis County Historical Society: Linda Folstad – See attached
2. Cemetery-on-Line: Karen Officer – *No report*
3. Communications: Louise Gately, Nancy Larson – See attached
4. Depot Museum and Trains – Facility Management: Linda Folstad, Linda Haugen, Nancy Larson – See TSHS Annual Meeting Annual Accomplishments attached

*Reminder--the Vintage Car Club will be touring the depot, trains, and grounds on Friday, Sept 19, at 11:00 AM. Who plans to be on site that day?*

\*Train Cars

\*Settlers Cabin

\*Depot Museum Management

5. Fire Hall Management: Leone Graf, Nancy Larson – *No report*
6. Fund Raising (Pledges, Capital Campaign): Louise Gately, Nancy Larson – Louise has started working on creating our Case for Support
7. Grant Writing: Nancy Larson – *No report*
8. Membership: Linda Folstad – 141 Active Members as of 8/31/2025, See TSHS Annual Meeting Annual Accomplishments attached

### **Project Committees and Leaders:**

1. Annual Meeting: Louise Gately, Linda Haugen, Nancy Larson – See attached
2. Events/Programs: Louise Gately, Nancy Larson – See attached
3. Nominating: (Appointed in July) – See attached
4. Past Perfect Web Edition: Nancy Larson – *No report*
5. Soudan Mine Memorial: Elaine McGillivray – *No report*

### **Committee Reports Questions/Discussion:**

There was discussion on the luggage cart being painted over the winter and the origin of the bells along the sidewalk by the depot. It was agreed that objects do not have historic value if we do not have any interpretive information. The sidewalk is being replaced during the upcoming city infrastructure project at the Depot location and those items displayed on the sidewalk must be relocated or disposed of. Dick Peyla would like to see the bell tower back on the historic fire hall; Nancy will talk with the architect, but it is expected that this would be a very expensive undertaking, and we should not consider it until the Fire Hall renovation is complete.

Committee leaders will work on revising and updating the Committee List prior to the next board meeting; it was suggested we remove cemetery-on-Line as a standing committee since only one person is involved in the data entry--Karen should report to Nancy if there are any issues. Louise reported that she is in the process of writing the plan for the Capital Campaign subcommittee.

### **Motion to Approve Reports**

Motion by Richard Hanson to approve the Committee Reports as presented.

2<sup>nd</sup> by Diane

Motion carried 11-0

### **New Business:**

- Elect 2025-26 Officers: Presented by Louise Gately-Nominating Committee:
  - Nancy Larson – President
  - Louise Gately – Vice President
  - Linda Folstad – Secretary
  - Diane Meehan – Treasurer

Motion by Louise to accept the slate of new officers as presented by the nominating committee

2<sup>nd</sup> by Alan

Motion carried 11-0

- Elect Member(s) of the Executive Committee:  
Nominations: Nancy nominated Dick Peyla  
2<sup>nd</sup> by Louise  
Motion carried 11-0
- Appoint 2026 Budget Committee: Nancy asked Diane to chair the committee. Linda H., Linda F. and Nancy will also serve on the committee. Please start preparing your budget requests as they will need to be considered yet this calendar year and then voted on during the January 2026 meeting.
- Administrative Assistant Contract Renewal: Linda F. and Nancy will work on this with Katie Getting.
- 2026 Meeting Schedule: We are going to continue meeting on the third Wednesday of the month at 10am for November, January, May, June, July and August and at 11am for March and April (because of daylight savings and Nancy being in Hawaii).
- Signage: A new City sign is needed, and our input is requested. Suggestions were made for an electronic or LED sign - maybe one with a way to change Open/Closed from inside the Depot. Tourist Info - We Have History were suggested. We want a sign for the Settler's Cabin, but it does not have to be a part of the big City sign; it could have a smaller sign of its own with a directional arrow. Linda F. is starting to work on interpretation signage for the train cars that could be posted outdoors because people stop by a lot during closed hours, and it would allow them to still learn something. Interpretation signage might also be nice for the Cabin. Linda H. volunteered to redo the Settler's Cabin interior to make it more authentic. It was also suggested that the Open/Closed sign in the baggage room museum window be larger than the current 14x10, that the lights be brighter, and (most important) that OPEN be Green and CLOSED be red.
- 2026 Depot Greeter Coverage: Linda F. is looking for someone else to take over the scheduling responsibility for next year. Barriers to volunteering were discussed in hopes of attracting a larger volunteer base going forward. It was suggested that greeters need a script to follow with specific information on the cabin, trains, etc. It was determined that another meeting to specifically discuss this issue should take place over the winter and that scheduling for next summer needs to start earlier in the spring to hopefully avoid some of the issues we are currently experiencing with coverage. Further discussion will take place at the November Board Meeting
- Friday's Vintage Car group: The group will arrive at 11am. Louise, Richard, Alan, Cliff, Linda H. and Linda F. plan to be there to meet with them.

### **Adjourn:**

Motion by Louise to adjourn at 11:27am

2<sup>nd</sup> by Linda H.

Motion carried 9-0

***Next Board Meeting is November 19, 2025, at 10:00am.***

***\*Please review the attached most recent committee list and responsibilities (located at the end of the board packet). Contact Linda F. if you wish to be added or removed from any of the committees listed.***